

*The Foundation's Mission*

Joseph R. Grundy was a lifelong participant in the democratic process, a believer in the strength of local involvement. He eventually served in the U.S. Senate, but he remained devoted to Bristol, Pennsylvania.

Senator Grundy established the Grundy Foundation at his death in 1961. His will carried on his tradition of giving back to his community by directing that his townhouse in Bristol become a museum of local history and that a library for the public be built adjacent to it. He directed that income from the Foundation be used to operate the library and the museum. Income beyond that was to be granted to *"projects for the benefit of the inhabitants and institutions of the Commonwealth of Pennsylvania and for projects or works de-signed for the benefit and use of the people generally."*

The Foundation has been able to make such grants in every year since 1962, playing an instrumental part in the establishment of many organizations and programs in Bucks County.

*The Foundation's Grants*

Most of the Grundy Foundation's grants are made in Bucks County and the Borough of Bristol, but institutions in other areas, whose activities benefit County residents, occasionally receive grants. The majority of the grants made are for capital projects. These almost always serve the public in a wide area rather than a single neighborhood, and they may be for new construction, repair, or rehabilitation. The Foundation also supports noncapital projects-usually for organizations that have a long record of service and propose to fill an important gap, although new organizations addressing changing social needs are supported as well. Its grant making categories include

Community Development, Culture, Education, Environment, and Health and Human Services. Most grants are for less than \$25,000, and organizations that have other support for core operating expenses and long-term costs of new projects are given priority.

*The Foundation's Grantees*

All grantees must be tax-exempt. The Foundation does not make grants to nonpublic schools, individuals, religious organizations, or for endowments, loans, research, or political activities.

Because the Foundation supports Bucks County organizations' core operating needs through the United Way, it cannot consider proposals for operating support from United Way member agencies.

*How to Apply*

Full written proposals are preferred to telephone inquiries or preliminary letters of inquiry. The Grundy Foundation accepts and reviews written requests for grants throughout the year. There are no formal deadlines or special application forms. Prospective grantees may use the forms developed by the Delaware Valley Grant makers, if preferred. At a minimum, each proposal must include:

- One-page summary with contact name, executive director's name, organization name, address, telephone, and fax; project summary; amount requested; and total project budget amount.
- Detailed proposal with mission and history of the organization; complete description of the proposed project; project budget, including other sources of support, with indication of whether support is in

project in the future (for noncapital projects); expected arrangements for future maintenance and repairs (for capital projects).

- The organization's financial report of IRS 990 filing for the most recent fiscal year (audited reports are preferred).
- Copy of letter stating that the organization has been determined to be tax-exempt under Section 501(c)(3) of the Internal Revenue Code or that it is an agency of a government.
- List of officers and directors.
- Copy of report of the organization's activities over the most recent fiscal year.

Telephone requests for clarification of proposal requirements are welcome. Proposals should be mailed to the address at the end of this brochure. Proposals transmitted by fax or on videotape will not be accepted.

*Proposal Review and Grant Awards*

After receipt of a proposal. Foundation staff may be in touch with an organization to request more information or to arrange to meet with staff and visit the site of the proposed project. Once all needed information has been obtained, the proposal is considered at a board meeting. The Grundy Foundation recognizes that there are many more opportunities than it can possibly respond to, and the staff and board are committed to timely review and notification in order to make it possible for organizations to plan and act effectively. Applicants are notified by letter within a week of the board meeting at which the decision is made. Grant award letters contain specific terms, amounts, and grant periods and specify payment and reporting schedules.

## *Applying for a Grant*

### *Grant Implementation and Reporting*

All Grundy Foundation grants are monitored by the staff on a regular basis. Each grantee organization is required to submit narrative and financial reports on an annual basis, at a minimum. The success of the project is evaluated at the end of the grant period.

### *Address for Proposals:*

Eugene J. Williams, Executive Director  
The Grundy Foundation  
P.O. Box 701  
Bristol, PA 19007

### *Street Address:*

680 Radcliffe Street  
Bristol, PA 19007

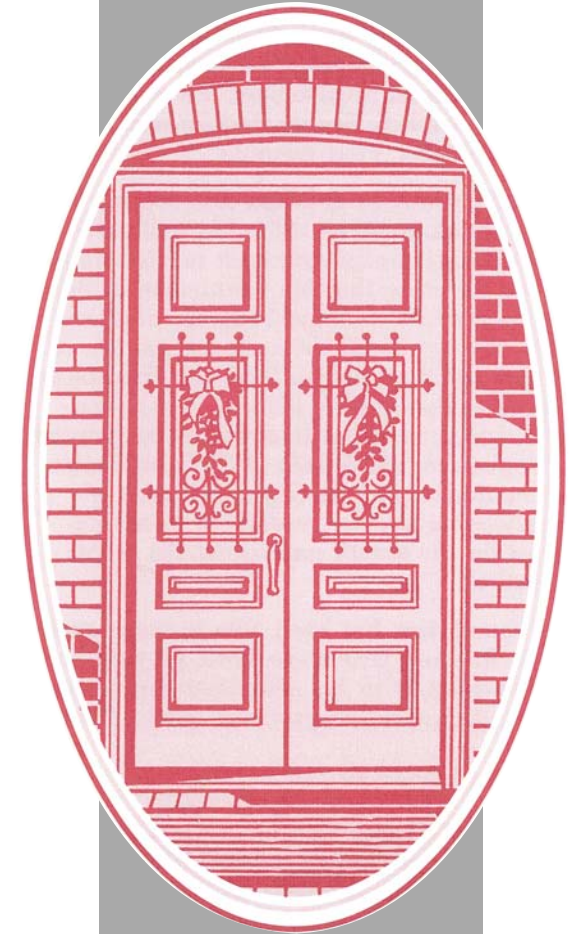
### *Telephone:*

215-788-5460

Fax: 215-788-0915

THE GRUNDY FOUNDATION  
680 Radcliffe Street  
P.O. Box 701  
Bristol, Pennsylvania 19007

## THE GRUNDY FOUNDATION



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